

## **Checklist of Required Documents for Issuance of DS-2019 to New Exchange Visitors**

The following documents are required for the issuance of DS-2019 to a new exchange visitor. Some of these documents should be downloaded, completed and saved on the Desktop before uploading them on the electronic Visiting Scholar Request Form.

1. Download and complete J-1 Information Form
2. Review J-1 Funding Information for requirements about financial support while in the U.S.
3. Provide evidence of financial support while in the U.S. e.g. scholarship award, bank statements, etc.
4. Provide proof of health insurance for EV and dependents (refer to Insurance Requirements section on J-1 Information Form)
5. Provide copy of passport biographical page for EV and dependents, if applicable
6. Provide copy of J-1 visa page for EV and dependents, if applicable
7. Download and complete English Language Proficiency Form (to be completed by host professor)

Please note that the Office of International Programs (OIP) reserves the right to request additional documents from EV or host professor if needed, prior to issuance of DS-2019.

Thank you.